

# **Exhibition Freight Handling**

## **Tariff 2018**



**of the official freight forwarding  
agent of Messe Essen GmbH**

**Official forwarding agent of Messe Essen GmbH:**

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## General Terms and Conditions

### § 1

The exhibition freight handling tariff is valid for all operations and services undertaken on the Essen exhibition ground by the official freight forwarding agent of Messe Essen GmbH. This includes all on-site handling services of exhibition goods as well as carrying out of all necessary formalities for domestic and foreign shipments.

### § 2

The official tariff will form the basis for all invoices by the official forwarder. Prices shown are maximum rates, calculation basis 1 cbm = 333 kg and excluding German VAT. Commission will be levied on the chargeable weight of the goods handled, or failing this a lump sum will be charged based on the time and equipment used in carrying out an order. The forwarders commission/administration charges covers planning and supervisory work carried out by the forwarder (e.g. arranging and holding available sufficient labour and equipment, etc.). Billing will be effected per order.

### § 3

We operate exclusively in accordance with the Allgemeine Deutsche Spediteurbedingungen 2017 - ADSp 2017 - (German Freight Forwarders' General Terms and Conditions 2017) and - if they do not apply for performing logistics services - with the Logistic-AGB (General Terms and Conditions of Logistics-Services Providers), as of March 2006. Note: In clause 23 the ADSp 2017 deviates from the statutory liability limitation in section 431 German Commercial Code (HGB) by limiting the liability for multimodal transportation with the involvement of sea carriage and an unknown damage location to 2 SDR/kg and, for the rest, the customary liability limitation of 8,33 SDR/kg additionally to Euro 1,25 million per damage claim and EUR 2,5 million per damage event, but not less than 2 SDR/kg. In addition the Fair and Exhibition Conditions are applicable. The "Bundesfachgruppe Schwertransporte und Kranarbeiten (BSK)" terms and conditions are the basis for heavyload orders.

### § 4

Shipments can only be accepted on a freight prepaid basis up to "Free arrival exhibition ground Essen". In order to ensure prompt delivery to the stand, it is imperative that each individual shipment is marked with the exhibitor's name, the name of the exhibition as well as hall and stand number of the consignee.

### § 5

Contractual responsibilities and liabilities of the official freight forwarding agent:

- The responsibility and liability of the exhibition freight end once the goods have been delivered to the exhibitors stand, whether the exhibitor or his representative is present or not. In the absence of written instructions to the contrary, goods may be delivered to the stand commencing on the first day of the official build-up period.
- The responsibility and liability for storage of empties and/or full goods during the exhibition commence with collection of them from the exhibitor's stand and end when the material has been returned at the stand at closing time of the exhibition. There is no liability for freight which is labeled as empty goods. Full goods have to be declared and labeled separately by the exhibitor and/or stand builder.
- The responsibility and liability for exhibition goods for the return commence with collection at the stand of the exhibitor within the official dismantling period whether the exhibitor or his representative is present or not.

There exists no admission responsibility and liability for goods in case of surrender freight documents or orders at the office of the official forwarder, although shipments have not been collected at the stand yet.

Exhibitors are recommended to negotiate transport and storage insurances for their goods, details can be offered by the official freight forwarder. Empty goods insurances can only be obtained by the official freight forwarder. Verbal orders or instructions from the exhibitors directly to the staff do not constitute any responsibility for the forwarder.

## **§ 6**

The collection and storage of empties are carried out by the official forwarder after a written order of the exhibitor. Building and fire regulations do not allow to storage empties in the exhibition halls. In case of empty goods in the exhibition halls directly before the end of the build-up period the official forwarder of Messe Essen GmbH has the permission to remove goods without an order of the responsible exhibitor but at the expense of him.

Empty goods have to be packed/secured and clearly labeled before handed over for storing to the official forwarder.

## **§ 7**

All claims of any nature have to be reported in written form to the forwarder's office immediately. Verbal claims cannot be accepted.

## **§ 8**

Forwarders' invoices have to be paid upon receipt. Default of payment enters latest 10 days upon receipt without demand note. In case of defaults the official freight forwarder is entitled to charge interest as mentioned at German Freight Forwarders' General Terms and Conditions (ADSp).

## **§ 9**

Essen is the sole place of performance for all contractual obligations. The place of jurisdiction in case of legal matters for both parties is Essen.

## **§ 10**

The present tariff is valid from 01<sup>st</sup> of January 2016. All previous tariffs lose validity.

<b>1.</b>	<b>Rental of fork lifts incl. driver</b>	
1.1	Fork lift up to 3 to lifting capacity per hour Minimum 1 hour	EURO 125,00
1.2	Fork lift up to 5 to lifting capacity per hour Minimum 1 hour	EURO 138,00
	Over 5 to	on demand
<b>2.</b>	<b>Rental of mobile cranes incl. driver</b>	
2.1	Crane up to 30 to per hour Minimum 2 hours	EURO 200,00
2.2	Crane up to 50 to per hour Minimum 2 hours	EURO 220,00
	Over 50 to	on demand
2.3	Moving time from/to the exhibition ground Essen, all-in 1	
2.4	Insurance of hook load per order	5 %
<b>3.</b>	<b>Manpower</b>	
3.1	Transport worker per hour Minimum 4 hours	EURO 41,20
3.2	Foreman and fork lift driver per hour Minimum 4 hours	EURO 49,00
3.3	Heavy load or assembling team incl. tool kit Minimum 4 hours	on demand
<b>4.</b>	<b>Surcharges for manpower and equipment (Chapter 1, 2 and 3)</b>	
4.1	Saturday/ Overtime surcharge (Monday to Friday after 08:00 pm)	50 %
4.2	Night surcharge (Monday to Friday between 10:00pm - 07:00 am)	100 %
4.3	Sunday and holiday surcharge	100 %
4.4	Commission of advanced duties and taxes, etc.	2 %
4.5	Forwarding commission of fork lift and crane services, manpower	15 %
4.6	Forwarding insurance according to the value of the goods	
4.7	Risk-fee per order (only without a forwarding insurance)	EURO 5,00
<b>5.</b>	<b>Rental of pallet trucks</b>	
5.1	Pallet truck small per hour	EURO 19,50
	Lump sum per calendar day	EURO 55,00
5.2	Pallet truck big per hour	EURO 21,80
	Lump sum per calendar day	EURO 55,00
	Transport to/from the exhibition booth excluded	

Time calculation for manpower and equipment in half-hour units.

<b>6.</b>	<b>Un-/loading of consolidated cargo and/or LTL/FTL as well as LCL/FCL</b>	
	Un-/loading at the warehouse incl. max. 3 days storage // transport from/to the warehouse/booth min = 200 kg    1 m <sup>3</sup> = 333 kg	
<b>6.1</b>	Delivery/Pick-up Mo - Fr until 08:00 pm	EURO 35,00
<b>6.2</b>	Delivery/Pick-up Mo - Fr after 08:00 pm and Saturday	EURO 41,90
<b>6.3</b>	Delivery/Pick-up on Sundays and Holidays	EURO 48,80
<b>6.4</b>	Storage fee per month (Day 1-3 without charge)	EURO 6,50
	Chapter 6.1 - 6.4 are per 100 kg	
<b>6.5</b>	Delivery/Pick-up of packages up to 30 kg, per package	EURO 30,00
<b>6.6</b>	Commission of advanced duties, etc.: 2 % - minimum	EURO 8,50
<b>6.7</b>	Risk-fee per order (only without a forwarding insurance)	EURO 5,00
<b>7.</b>	<b>Storage of empty and full goods</b>	
	Storage of empties and full goods incl. pick-up, storage and delivery to the booth after closing time of the exhibition - minimum 2cbm	
<b>7.1</b>	Handling of empties per unit and cbm	EURO 45,00
<b>7.2</b>	Handling of full goods per unit and cbm	EURO 56,50
<b>7.3</b>	Risk-fee per order, handling of empties	EURO 2,50
	Risk-fee per order, handling of full goods (only without a forwarding insurance)	EURO 5,00
<b>8.</b>	<b>Customs clearance of exhibition goods and promotion material</b>	
	<b>Import clearance:</b>	
<b>8.1</b>	Cancellation of transit documents	EURO 75,00
<b>8.2</b>	Customs clearance for temporary or permanent import per shipment/exhibitor incl. one custom's tariff item	EURO 105,00
<b>8.3</b>	Additional customs tariff item	EURO 14,50
<b>8.4</b>	Customs import bond fee 0,5 % based on CIF value per month minimum	EURO 12,50
	<b>Export clearance:</b>	
<b>8.5</b>	Transit customs clearance on T-Form per consignment	EURO 105,00
<b>8.6</b>	Preparing of export customs documents	EURO 75,00
<b>8.7</b>	Customs export bond fee based on CIF value per month Minimum	0,5 % EURO 12,50
	<b>Additional charges</b>	
<b>8.8</b>	Customs officer fee as per outlay	
<b>8.9</b>	Charges for customs inspection and exhibitor	EURO 60,00
<b>8.10</b>	Charges for translation of invoice per page	EURO 9,50